PAD 4936-16: Comparative Public Administration
Spring 2012: Tuesday & Thursday 9.30 to 10.45 a.m
HCB 217

Contact Information:
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Blackboard Site: I will actively use the Blackboard site created for this course. At your earliest convenience and on a regular basis thereafter, please log in to the site to see new materials that have been posted and/or announcements that have been posted.

Course Materials:


Other Relevant Texts:

Other required readings and assignments will be posted on the class Blackboard site (http://campus.fsu.edu). Articles and multimedia will be posted under the Readings tab which contains folders for every week.

Course Description:

This course examines a broad range of issues relating the activities of public administration and governance in international setting. The course will address the set of ideas under the traditional heading of comparative administration, prevailing in United States for over half a century. The ideas, however, would be discussed with a blend of newer and more up to date challenges public administration field is encountering across the world. The course will not only discuss the web of international institutions that have arisen in the last several decades but also take into account how they cooperate and collaborate in order to meet the global challenges. The course includes how government and governance systems are embedded in historical, cultural, ideological, and religious contexts that may be unique to particular nations and regions but may not be generalizable to global settings. Briefly, the course provides a nice introduction to public administration, globalization and political science fields, which may help students in decisions of what field or domain matches their interests to pursue in future.
Course Objectives:

1. Students are expected to gain an understanding of basic comparisons among national public administrative systems.

2. Students will develop an understanding and appreciation for the broad and deep dynamics of globalization, and especially those that shape governance systems and the expectations of nations’ citizens for their governance systems.

Attendance and Participation: Attendance and punctuality are expected for all class sessions and have a significant impact on your final grade. Attendance will be taken each class and if an absence is essential, the student is responsible for notifying the instructor, and for ensuring the timely submission of any assignments that are due during his/her absence. There are 15 weeks in the Spring 2012 semester and students will receive a maximum of 10 points per week for satisfactory attendance. For most weeks when we have two class sessions a student will be awarded 5 points for each attended session. However during the weeks where we lose class meetings due to holidays the weight of the remaining sessions increases to 10 points for attending the one class on Tuesday or Thursday. At the end of the semester the weekly totals will be tallied and awarded to each student. Additionally during some sessions students will be required to participate in exercises presented in the course required text and submission of responses and reactions will be included in the daily point totals for attendance and participation. (Maximum of 150 points)

Quizzes: Five (5) quizzes will be given throughout the semester. The lowest of the five quiz grades will be dropped for each student, meaning that only four (4) quiz grades will be used in computing the students’ final grades. Each of quizzes will be worth 50 points. Quizzes will include all material covered up to the date of the current quiz. Makeup quizzes will be permitted for excused absences only! (Maximum of 200 points)

Midterm: The midterm exam will cover ALL SUBJECT MATTER covered during the lectures and in your assigned readings up to the point of the midterm. Make-up exams will be permitted only in cases where a university accepted excuse is provided to the instructor. E-mail or phone call notices of illness without appropriate documentation of such illness will not constitute an acceptable excuse. (Maximum of 250 points)

Short Essay: Students will be required to complete a short essay between five (5) and seven (7) pages. The essays should be double-spaced in 12 point Times New Roman font with standard one inch margins. Your essay should include an introductory paragraph clearly articulating your argument, your actual argument with examples (3-4 paragraphs), and a concluding paragraph which summarizes the points made in the prior sections of the paper. Essay questions will be distributed in Week 11 (3/13/2012) and students will be required to submit their final answers two (2) weeks later in Week 13 (3/27/2012). (Maximum of 150 points)

Late work: The essays are due at the beginning of class on their prescribed due date. Late essays will be accepted for up to three calendar days after the original due date. A penalty of 5% will be applied for each day that the assignment is due within the three calendar day window. Any essay submitted after three calendar days will be subjected to an additional penalty of 10% for each additional day through five calendar days. No late essays will be accepted more than five calendar days after the essay was due. Accordingly, the reductions for late work will be assessed as follows: 1-3 days late: 5% reduction per day late
4-5 days late: 10% reduction per day late
5+ days late: 0 credit for the assignment

**Final Exam:** The final exam will cover ALL SUBJECT MATTER covered AFTER the midterm and up to the point of the final exam. Make-up exams will be permitted only in cases where a university accepted excuse is provided to the instructor. E-mail or phone call notices of illness without documentation of such illness will not constitute an acceptable excuse. (Maximum of 250 points)

**Grading:** The distribution of grades magnitude is as follows:

Attendance and participation: 15%

Quizzes:
- Quiz 1: 5%
- Quiz 2: 5%
- Quiz 3: 5%
- Quiz 4: 5%
- Quiz 5: 5%
Top four (4) quiz totals: 20%

Short Essay 15%

Midterm Exam 25%

Final Exam 25%

The final grades will be calculated using the following scale:

**Letter Grade Percentage Grade**

A 93-100%
A- 90-92.99%
B+ 87-89.99%
B 83-86.99%
B- 80-82.99%
C+ 77-79.99%
C 73-76.99%
C- 70-72.99%
D+ 67-69.99%
D 63-66.99%
D- 60-62.99%
F 59.99% or below

**Course Policies:**

**Academic Honor Code:** The Florida State University Academic Honor Policy outlines the University’s expectations for the integrity of students’ academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading and living up to the Academic Honor Policy.
Students must abide by the highest standards of academic integrity. Any form of academic dishonesty will result in a grade of “zero” (0) for that particular assignment. The instructor reserves the right to use all means at his/her disposal to screen for plagiarism, including electronic citation checking (SafeAssign included). For more information, see http://dof.fsu.edu/honorpolicy.htm

**Student Conduct Code:** Everyone in this class is expected to adhere to principles embodied in the FSU Student Conduct Code, available at: http://www.fsu.edu/Books/Student-Handbook/2003codes/conduct.html This code essentially requires everyone to maintain the highest professional standards of conduct in this class, whether in face-to-face meetings or online communications. Violation of the conduct carries a range of penalties that can vary from a reduced grade to expulsion.

**Americans with Disabilities Act:** Students with disabilities needing academic accommodation should: (1) Register with and provide documentation to the Student Disability Resource Center; and (2) bring a letter to the instructor indicating the need for accommodation and what type. This should be done during the first week of class. This syllabus and other class materials are available in alternative format upon request. For more information about services available to FSU students with disabilities, contact the Student Disability Resource Center; 97 Woodward Avenue, South; Florida State University; Tallahassee, FL 32306-4167; (850) 644-9566 (voice); (850) 644-8504 (TDD); sdrC@admin.fsu.edu; http://www.fsu.edu/~staffair/dean/StudentDisability

**Late and Makeup Work:** No makeup quizzes or exams will be allowed without a student having received a prior permission from the instructor, and/or without a written university approved excuse. Missed quizzes or exams for which the student has an official or approved excuse must be made-up within three (3) days of the original quiz or exam date. No make-up quizzes or exams will be permitted once grades have been posted and/or graded quizzes/exams have been returned. It is the student’s responsibility to make arrangements with the instructor to complete any outstanding course requirements within the prescribed time frames.

Excused absences include documented illnesses, deaths in the immediate family and other documented crises, call to active military or jury duty, religious holidays, and official University activities. Accommodations for these excused absences will be made without penalty to the student. Consideration will also be given to students whose dependent children experience serious illness.

**Syllabus change policy:** This syllabus is a guide for the course and is subject to change with advance notice.
Course Outline

**Week 1 (Jan 5th)**
Course Introduction
Submission of a brief questionnaire is your attendance

**Week 2 (Jan 10th & Jan 12th) - Introduction to Public Administration**
Tuesday (1/10) Public Administration: An Indispensable Part of Society (Holzer, Marc & Schwester, Chapter 1, pp. 2-18- Available on Bb in the ‘week 2 folder)
And be ready to discuss in class
Thursday (1/12) Chapter 1 (pp. 19-33)

**Week 3 (Jan 17th & Jan 19th) Organizational Theory and Management**
Tuesday (1/17) Organizational Theory and Management (Holzer, Marc & Schwester, Chapter 2, pp. 48-62
Task: Complete exercise 2.1 (available on Bb in ‘week 3’ folder) and discuss on Tuesday
Thursday (1/19) Organizational Theory and Management (Holzer, Marc & Schwester, Chapter 2, pp. 63- 81
***QUIZ***

**Week 4 (Jan 24th & Jan 26th) Classics of Public Administration**
Thursday (1/26) - Articles- 1) Taylor “Scientific Management”, 2) McGregor “The Human side of enterprise”, posted on Bb

**Week 5 (Jan 31st & Feb 2nd) Comparative Cultures I**
Tuesday (1/31) Readings available on Bb
- Hofstede “Introduction: The rules of the social game”, and
- “Pyramids, machines, markets, and families: Organizing across nations”

Thursday (2/ 2)- Readings available on Bb
- Malcolm Gladwell “Outliers: The story of success”
***QUIZ***

**Week 6 (Feb 7th & Feb 9th) Comparative Cultures II**
Tuesday (2/7) - Readings available on Bb
- Harrison & Huntington “Culture Matters”

Thursday (2/ 9) - Readings available on Bb
- Francis Fukuyama “Social Capital”
- Robert Edgerton “Traditional beliefs and practices- Are some better than others?”

**Week 7 (Feb 14th & Feb 16th) Globalization**
Tuesday (2/14) - Readings available on Bb
- Thomas Friedman “World is Flat”
***QUIZ***
Tuesday (2/14) - Readings available on Bb
- Benjamin Barber “Jihad versus McWorld”
Week 8 (Feb 21st & Feb 23rd) Governance and Globalism
   Tuesday (2/21) Governance and Globalism (Jreisat, pp. 1-14)
   Thursday (2/23) Governance and Globalism (Jreisat, pp. 15-27)

Week 9 (Feb 28th & Mar 1st)
   Tuesday (2/28) Review for Mid term
   Tuesday (3/1) Midterm exam

Week 10 (Mar 6th & Mar 8th)
   Spring Break

Week 11 (Mar 13th & Mar 15th) Defining Comparative Public Administration
   Tuesday (3/13) Comparative Public Administration (Jreisat, pp. 33-46)
   Thursday (3/15) Comparative Public Administration (Jreisat, pp. 47-56)

Week 12 (Mar 20th & Mar 22nd) Bureaucracy
   Tuesday (3/20) Bureaucracy (Jreisat, pp. 61-74)
   ***QUIZ***
   Thursday (3/22) Bureaucracy (Jreisat, pp. 74-77)
   Reading Weber “Bureaucracy”, available on Bb

Week 13 (Mar 27th & Mar 29th) Comparative Research and Methods
   Tuesday (3/27) Comparative Research and Methods (Jreisat, pp. 83-97)
   Thursday (3/29) Comparative Research and Methods (Jreisat, pp. 98-106)

Week 14 (Apr 3rd & Apr 5th) Comparative Public Policy
   Tuesday (4/3) Comparative Public Policy (Jreisat, pp. 111-119)
   ***QUIZ***
   Thursday (3/29) Comparative Public Policy (Jreisat, pp. 119-136)
   Activity: Go to www.youtube.com/RUPubServe and create a short paragraph explaining why public service is important?

Week 15 (Apr 10th & Apr 12th) Administration of Developing versus developed Countries
   Tuesday (4/10) Administration of developing countries (Jreisat, pp. 141-164)
   Thursday (4/12) Administration of developed systems (Jreisat, pp. 169-191)

Week 16 (Apr 17th & Apr 19th) Global Ethics and Public Service
   Tuesday (4/17) Global Ethics and public service (Jreisat, pp. 195-210)
   Thursday (4/19) Lipset & Lenz “Corruption, culture, and markets” (Available on Bb)
   Review for final Exam

Week 17 (Apr 24th & Apr 26th)
   Final Exam week